COWLEY PARISH COUNCIL

AGENDA OF MEETING

TO BE HELD AT 7.30PM ON 9TH SEPTEMBER 2026

IN COWLEY ADVENTURE

https://www.cowleypc.org.uk

1.	Welcome and introductions
2.	Attendance to be recorded (anticipated as Parish Councillors Stuart Drysdale Linda Dawson, James Hamilton, David Ayling-smith, Laura Li, District Councillor J Judd and County Councillor M Harris members of the public
3.	Apologies for absence to be received and recorded from Parish Councillors Council to consider requests which have been received by Clerk for dispensation regarding Accepting apologies which are relevant to LGA1972 s85 and must be specially agreed by Council in order to negate the "6 month rule"
4.	Council to invite Declaration of Interest for matters on the agenda
5.	Council to invite members of the public to speak to the Council on matters relevant to the Parish
6.	Minutes of the previous Parish Council Meeting held on 8th July 2026 to be approved
7.	Council to note that Banking mandate updates are still in process of being completed
8.	Council to note correspondence received from members of the public via the Clerk (standard item) noting that except where specific item is included on the agenda no decisions can be made by the Council
9.	Council to invite reports from CC Mark Harris and DC Julia Judd
10.	Council to note updates on flooding/drainage matters (standard agenda item)
11.	Council to note updates on Highway matters (standard agenda item)
12.	Council noted updates on traffic/parking issues (standard agenda item)
13.	Council noted updates on Public Footpaths & Rights of Way (PROW) matters (standard agenda item)
14.	Council to note update from community resilience working group (standard agenda item) • Cowley Adventure Room booked for 17th September 2026

15.	**Council to consider planning application reference Cowley Manor Hotel 26/01880/FUL and 26/01881/LBC consultation extension to 10th September 2026 accepted** **Council to note planning application for the Rectory reference 26/02133/FUL – consultation closing date 12th August 2026**
16.	**Council to note update on the 2nd bi-annual Parish Meeting as October – Cowley adventure room booked for Friday 16th October focus Precept/budget**
17.	**Council to invite reports from organisations (written/ or presented at meeting)**
18.	**Members of the public to be invited to address the Council for the 2nd public session.**
19.	**Council to invite items for the next agenda including requests from the public The clerk reminds Councillors that they can request items up to 8 clear days before a meeting**
20.	**Council confirmed its next pc meeting on 11th November 2026 at 7.30pm at Cowley Adventure**
21.	**Followed by close of meeting**

DRAFT MINUTES OF MEETING

HELD AT 7.30PM ON 8th July 2026

IN COWLEY ADVENTURE

https://www.cowleypc.org.uk

1.	Welcome and introductions
2.	Attendance recorded as Parish Councillors Stuart Drysdale Linda Dawson, James Hamilton, 0 members of the public attended
3.	Apologies for absence received and recorded from Parish Councillors Laura Li and David Ayling-smith Council noted no requests have been received by Clerk for dispensation regarding Accepting apologies which are relevant to LGA1972 s85 and must be specially agreed by Council in order to negate the "6 month rule" District Councillor Julia Judd & County Councillor Mark Harris sent apologies
4.	Council invited Declaration of Interest for matters on the agenda -none
5.	Minutes of the previous Parish Council Meeting held on 11th May 2026 were approved
6.	No members of the public attended
7.	Council approved the financial reports and payment list as presented at the meeting
8.	Council approved increase mileage allowance by 10p per mile as per HMRC update
9.	Council noted that Banking mandate updates have been redone on a different form.
10.	Council noted correspondence received from members of the public via the Clerk (standard item) noting that except where specific item is included on the agenda no decisions can be made by the Council Request for meeting by property and business manager of Stockwell Estate- Chair of Council to arrange a meeting with Councillors and new manager A417 mains water supply update - noted
11.	Council noted CC Mark Harris was not present to report
12.	Council noted update from District Councillor Julia Judd was distributed via email

13.	**Council noted no updates on flooding/drainage matters (standard agenda item)**
14.	**Council noted updates on Highway matters (standard agenda item)** **A417** • **new link opening causing traffic jams** • **Stones do not seem indicative of local Cotswold stone** • **Trees do not seem indicative of local trees**
15.	**Council considered updates on traffic/parking issues (standard agenda item) noting that it is not consistent in volume/nuisance. Correspondence to the management of the hotel seems to produce some activity**
16.	**Council noted updates on Public Footpaths & Rights of Way (PROW) matters (standard agenda item)** **Matters should be reported via "fixmystreet"**
17.	**Council noted update from community resilience working group (standard agenda item)** • **Most households have received the questionnaire** • **8 responses were received** • **Film –"peoples emergency briefing" going around the country and talks about resilience risks (as presented to Parliament). It was suggested a local meeting to show the film to stimulate conversation. It was felt that a separate meeting be held (suggested 3rd week of September) to be organised by the working group. The Cost of room agreed by Council. Feedback to the PC at the next meeting. The Clerk will not be required.**
18.	**Council agreed to invite reports from organisations (written/ or presented at meeting) for future agendas**
19.	**Council agreed the focus date and venue of the 2nd bi-annual Parish Meeting as October – Cowley adventure to be booked – suggested Friday 16th October focus Precept/budget (tbc)**
20.	**No members of the public attended for the 2nd public session.**
21.	**Council invited items for the next agenda including requests from the public - none** **The clerk reminded Councillors that they can request items up to 8 clear days before a meeting**
22.	**Council confirmed its next meeting on 9th September 2026 at 7.30pm at Cowley Adventure**
23.	**Followed by close of meeting at 20.26pm**

Financial reports for September 2026

opening current account balance	01/04/2026			5144.85
girl guide/cowley adventure	01/04/2026	1055	-53.85	5091.00
b holder	04/05/2026	1056	-50.68	5040.32
I selkirk	04/06/2026	57	-170.00	4870.32
b holder	04/05/2026	53	-16.78	4853.54
gaptc training	04/05/2026	58	-120.00	4733.54
galc	04/05/2026	59	-100.00	4633.54
zurich ins	04/05/2026	60	-290.74	4342.80
hmrc april	04/05/2026	61	-185.07	4157.73
hmrc may	04/06/2026	62	-185.47	3972.26
cowley adventure	04/06/2026	63	-164.06	3808.20
b holder	25/06/2026	64	-61.33	3746.87
pata uk	30/06/2026	65	-41.35	3705.52
hmrc june	30/06/2026	66	-185.47	3520.05
b holder	30/04/2026	so	-280.00	3240.05
b holder	30/05/2026	so	-280.00	2960.05
b holder	30/06/2026	so	-280.00	2680.05
bank charges	30/04/2026	dd	-5.75	2674.30
bank charges	30/05/2026	dd	-5.75	2668.55
bank charges	30/06/2026	dd	-5.75	2662.80
precept	16/04/2026	receipt	8250.00	10912.80

Reconciliations

BANK RECONCILATION

	01/04/2026	OPENING BANK BALANCE		5144.85	
		EXPENDITURE FOR PERIOD	2482.05		
		INCOME FOR PERIOD	8250.00		
		NET EXPENDITURE			
as at above		BANK BALANCE AS ABOVE		10912.80	0.00
	25/03/2026	BAL PER S/M			12226.23
		LESS U/P CHEQUES			
			57	170.00	
			58.00	120.00	
			59.00	100.00	
			62.00	185.47	
			63.00	164.06	
			64.00	61.33	
			65.00	41.35	
			66.00	185.47	
			so	280.00	
			dd	5.75	
					1313.43
					10912.80

PAYROLL	PATA 30/6/26	CASH BOOK
GROSS	1352.34	1352.34
TAX	540.80	540.80
NET	811.54	811.54
ers ni	15.21	15.21

EXPENSES	feb/mar	april may	june july
MILEAGE	24.00	29.15	29.15
POSTAE	8.80	8.80	8.80
PRINTING	1.50	1.30	1.50
stationery		5.50	
	34.30	44.75	39.45

	budget	YEAR TO DATE	BALANCE
PRECEPT	11000	8250	2750
cil		0	
VAT to be reclaimed		0	
other receipts		0	
INCOME	11000	8250	
SALARIES	6000	1368	4632
ADMIN	500	157.25	343
INSURANCE	300	290.74	9
DEFIBRILLATOR COSTS	300	0.00	300
GRANTS	500	0.00	500
SUBSCRIPTIONS	150	100.00	50
MAINTENANCE OF ASSETS	150	0.00	150
bank charges	60	17.25	43
training	200	120.00	80
AUDIT	160	170.00	-10
PAYROLL COSTS	170	41.35	129
dog bins	225	0.00	225
room hire	272	217.91	54
WEBSITE	300	0.00	300
ELECTION COSTS	250	120.00	130
TRAFFIC CALMING PROJECTS	322	0.00	
Contingency to reserves	141		0
EXISTING COMMITMENTS	10000	2602	6935
			0
resilience project			0
newsletter -print/delivery?			7398
	0		
Expenditure	10000	2602	
from /TO reserves	1000	5648	
	11000		